

Supervisor's Role... *In Safety and Health*

1 Who Should Attend . . .

This seminar is a must for anyone concerned about health and safety on the job including:

- ▶ Managers concerned about liability and workers' compensation costs.
- ▶ Employees who want to learn proper techniques for protecting their safety and health at work.
- ▶ Business owners who want to learn about compliance with Michigan Occupational Safety and Health Administration (MIOSHA).

2 MIOSHA Training Institute

MIOSHA Consultation Education and Training (CET) Division and Macomb Community College (MCC) have developed the MIOSHA Training Institute (MTI) through a formal alliance.

The MIOSHA Training Institute introduced a new certification program, effective October 1, 2007. This course is an MTI Level 1 course. The certification program offers participants an opportunity to be recognized for their educational efforts and increased technical expertise. Courses will be offered throughout the state in sponsorship with other M-TECSM facilities, community colleges, and safety and health organizations. To learn more about the certification program, log-on to the CET Division website at www.michigan.gov/mti.

3 What You'll Learn . . .

This seminar is designed for both General Industry and Construction first line supervision, safety and health committee members, and management personnel. Topics covered include employee safety and health training, accident investigation, hazard recognition, and self-inspection techniques. This program gives tips to supervision on methods to integrate health and safety into their daily duties and responsibilities. Using MIOSHA General Industry and Construction standards and required written programs as a baseline, supervisors are given suggestions to improve their safety and health hazard recognition skills.

Agenda

Participants will learn to:

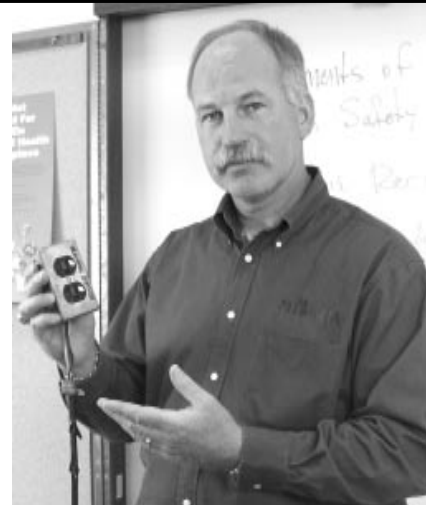
- ▶ Identify a supervisor's major duties and responsibilities.
- ▶ Discuss how to integrate the supervisor's general duties for safety and health.
- ▶ Recognize workplace hazards and corrective actions.
- ▶ Review common MIOSHA General Industry and Construction Violations.
- ▶ Identify required job specific training.
- ▶ Identify how to conduct a self inspection.
- ▶ Conduct an accident investigation and complete associated paperwork.

All meetings are accessible and barrier free. Please contact the cosponsor or CET Division, at least two weeks in advance, to request necessary accommodations.

Facilitator

Lee Jay Kueppers was appointed to MIOSHA in 1987 and joined the Consultation Education and Training Division in 1998 after serving more than ten years as a General Industry Compliance Officer. Prior to his appointment to MIOSHA, Lee Jay was employed by Ford Motor Company and worked as a full-time fire fighter/ EMT in New Mexico. Lee Jay continues his interest in fire fighting by serving as an on-call firefighter/EMT with the Washington Township Fire Department as well as teaching fire science part-time at Macomb Community College. He is a State Certified Fire Instructor.

Lee Jay has a Bachelor's degree in Industrial Safety and Fire Science from the University of Maryland and an Associate's degree in Fire Science from Macomb Community College. He performs his consultation services for employer/employees in Bay, Tuscola, Huron, Lapeer, Sanilac, and portions of Macomb counties.



Lee Jay Kueppers

*Senior Occupational Safety Consultant,
MIOSHA, CET Division*

Program Details

DATE: February 18, 2009
LOCATION: Macomb Community College - M-TECSM
7900 Tank Avenue, Room 138
(Van Dyke and 11½ Mile)
Warren, Michigan 48092
COST: \$90 per person.
Includes lunch and course materials.
Certification/Maintenance Points Available

TIME: Check-in - 8:30 a.m.
Program - 9:00 a.m. to 4:00 p.m.
DEADLINE: Register by February 13, 2009
Please register early!
CONTACT: Yvonne Morosky-Grant - 586.498.4106
moroskyy@macomb.edu or
mti@macomb.edu

COSPONSOR: *Macomb Community College - M-TECSM*

If this valuable seminar doesn't fit with your schedule or position, please pass this flyer on to a colleague.

How to Register

Complete information at right
to register by . . .

- ▶ **Phone:** 586.498.4106
- ▶ **Fax:** 586.498.4101
- ▶ **Online:** www.trainingmatrix.com/macomb
- ▶ **Mail:** Macomb Community College-M-TEC
7900 Tank Avenue
Warren, MI 48092
Attn: Yvonne Morosky-Grant

Provide Names of Additional Attendees

Supervisor's Role in Safety and Health

Name: _____
Company Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Fax: _____
Email: _____
Birth Date: _____ (Needed for Registration)
Number Attending: _____ @ \$90 = \$ _____
Print Credit Card Holder's Name: _____
Credit Card # _____ Exp. Date: _____
VISA ☐ MC ☐ Disc ☐ Signature: _____

The meeting site and parking is accessible. Individuals attending the meeting are requested to refrain from using heavily scented personal care products, in order to enhance accessibility for everyone. People with disabilities requiring additional services (such as materials in alternative format) in order to participate in the meeting should call 517.322.1809. The Department of Labor & Economic Growth is an equal opportunity employer/program.